EXPENSE REIMBURSEMENT FORM	
Employee Name : Moneko	Expense Period From: 92/6/23 To: 94/6/23
Manager Name: Vivek Sava	
Itemized Expenses	

		DESCRIPTIO	COST
- 7	SARTIOUI ARS	N	0031
DATE	PARTICULARS		
20/6/23	Home to Kailwaystation	Rail way statton	50
a lore	Auto expense	Kay way steers	217
-		La lito anto g gra	
2/6/23	The state of the s	Railcoal station To Bussland	120
3/6/23	Auto	Agra to Aligarh	131
316123	Bus	Bushed to Hotal	50
3/6/2 3	(Hotal) Auto	Hatril to Russtema	50
416123	(Rus stend) Auto		131
	Rus	Aligenth Forgera	
416123	Auto	agustered to Railways	
116/23		Agra to Califour	206
116 2 3	Train	Railwayskellasto Home	50
5/6/23	Auto		80
5/6/28	Train	Thomas to Collepan	U-5-
3/0103		T. 4-1 Co.	1 126
		Total Co	
		Less : Advance re	od.
		Total Reimburseme	ent

*Note: In case of Local Travelling Expense, please attach the travelling details in the prescribed Annexure-A.

Employee Signature

Authorized Signature

Date 30/6/23 Date









Booked from

Providence of

AGRA CANTT (AGC) Start Date* 24-Jun-2023

AGRA CANTT (AGC) Departure* 19:45 24-Jun-2023

V LAXSHMIBAUHS (VGLI) Arrival* 22:50 24-hin-2023

To

PINR

2625423535

Quota

GENERAL (GN)

Train No/Name 12162/LASHKAR EXP **Distance**

216 KM

Class SLEEPER CLASS (SL) **Booking Date**

24-Jun-2023 18:09:54 HRS

Passenger Details

#	Name	Age	Gender	Booking Status	Current Status
1.	SANJAY CHOUDHERY	25	м	CNF/S7/9/LOWER	CNF/S7/9/LOWER
2.	MONIKA	24	F	CNF/S7/12/LOWER	CNF/S7/12/LOWER

RLWL: REMOTE LOCATION WAITLIST

PQWL: POOLED QUOTA WAITLIST

RSWL ROAD-SIDE WAITLIST

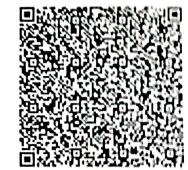
Transaction ID: 100004260544733

IR recovers only 57% of cost of travel on an average.

Payment Details

Ticket Fare	₹ 400.00
IRCTC Convenience Fee (Incl. of GST)	₹ 11.80
Travel Insurance Premium (Incl. of GST)	₹ 0.70
Total Fare (all inclusive)	₹ 412.50

PG Charges as applicable (Additional)



IRCTC Convenience Fee is charged per e-ticket irrespective of number of passengers on the ticket.

- * The printed Departure and Arrival Times are liable to change. Please Check correct departure, arrival from Railway Station Enquiry or Dial 139 or SMS RAIL to 139.
- This ticket is booked on a personal User ID, its sale/purchase is an offence u/s 143 of the Rallways Act,1989.
- Prescribed original ID proof is required while travelling along with SMS/ VRM/ ERS otherwise will be treated as without ticket and penalized as per Railway Rules.

ndian Railways GST Details:

Invoice Number:

PS23262542353511

Address:

Indian Railways New Delhi

Supplier Information:

AC Code:

996421

GSTIN:

07AAAGM0289C1ZL

lecipient Information:

STIN:

ame:

NA

NA

axable Value:

394

2.5%

CGST Amount:

Address:

0.0

iST/UGST Rate:

NA

SGST/UGST Amount:

NA

ST Rate:

3ST Rate:

5.0%

IGST Amount:

0.0

Electronic Reservation Slip (EKS)









Booked from

V LAKSHMIBAIJHS (VGLI) Start Date* 22-Jun-2023

Boarding At

V LAKSHMIBAIJHS (VGLI) Departure* 22:43 22-Jun-2023 To

AGRA CANTT (AGC) Arrival* 01:25 23-Jun-2023

PNR

8304545975 Quota

GENERAL (GN)

Train No./Name

22181/JBP NZM SF EXP Distance

216 KM

SLEEPER CLASS (SL)

Class

Booking Date

16-Jun-2023 18:15:45 HRS

Passenger Details

Name 1. MONIKA Age 25

Gender F

Booking Status CNF/S5/12/LOWER **Current Status**

CNF/S5/12/LOWER

Acronyms:

RLWL: REMOTE LOCATION WAITLIST

POWL: POOLED QUOTA WAITLIST

RSWL: ROAD-SIDE WAITLIST

Transaction ID: 100004242694909 IR recovers only 57% of cost of travel on an average.

Payment Details

Ticket Fare IRCTC Convenience Fee (Incl. of GST) Travel Insurance Premium (Incl. of GST)

Total Fare (all inclusive) PG Charges as applicable (Additional)

₹ 200.00

₹ 11.80 ₹ 0.35

₹ 212.15

- * The printed Departure and Arrival Times are liable to change. Please Check correct departure, arrival from Railway Station Enquin
- Dial 139 or SMS RAIL to 139.
- This ticket is booked on a personal User ID, its sale/purchase is an offence u/s 143 of the Railways Act,1989. Prescribed original ID proof is required while travelling along with SMS/ VRM/ ERS otherwise will be treated as without ticke penalized as per Railway Rules.

Indian Railways GST Details:

Invoice Number:

PS23830454597511

Address:

Indian Railways New Delhi

Supplier Information:

SAC Code:

996421

GSTIN:

Address:

07AAAGM0289C1ZL

Recipient Information:

GSTIN:

NA

Name:

NA 197

Taxable Value:

2.5%

CGST Amount:

0.0

CGST Rate:

SGST/UGST Rate:

NA

SGST/UGST Amount:

NA

IGST Rate: Total Tax:

5.0% 0.0

IGST Amount:

0.0



