

PAYMENT VOUCHER

No.

Date: 31/10/2020

Paid to Mr. / Mrs. Staff T. Expenses Bill

a sum of Rupees Thirteen Hundred Rupees Only

towards _____

cash / Cheque - Bank Name _____ No. _____ Date _____

Rs.

1,300/-

[Signature]
Approved by

[Signature]
Receiver's
Signature