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7/25/2024 2:31 PM



Mr. Sanchit



To: Ms. Gunjan Jain + 3

Wed 7/24/2024 11:49 AM [View more](#)

Dear Mam,

I am writing to inform you that following the resignation of Aman, the Centre Manager of Jagadhri, I received a handover of funds from him, which I have subsequently handed over to Tavneet, the Receptionist at Jagadhri Centre.

The details of the handover are as follows:

- Total Petty Cash: ₹13,402
  - Amount received from Aman: ₹5,768
  - Pending amount: ₹7,634
- Total Patient Cash: ₹4,172
  - Amount received from Aman: ₹4,172 (full amount)

Regards

**Sanchit Sharma**

Regional Manager Operations, Haryana

DCDC KIDNEY CARE

Civil Hospital, Emergency Trauma Center, 1st Floor

Near Control Room Sirsa, Haryana 125055

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## Handover of Funds after Aman's Resignation || CH JAGADHRI ||



Mr. Sanchit



To: Ms. Gunjan Jain + 4

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IMG-20240725-WA0003  
JPG - 347 KB



IMG-20240724-WA0005  
JPG - 145 KB

2 attachments (492 KB)

Dear Mam,

I hope this email finds you well. I am writing to follow up on my previous email regarding payment details. As a reminder, I had shared the information earlier and now I am sharing a soft copy of the facility work details, which amounts to ₹2,940.

Please note that the bill has already been couriered to the Head Office. Additionally, I am informing you that the patient cash for the Jagadhri unit has been deposited today.

If you have any queries or concerns regarding this, please do not hesitate to call me. I am available to clarify any doubts.

Regards

**Sanchit Sharma**

Regional Manager Operations, Haryana

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